

# Knights of Columbus Manitoba State Council

# Monthly Report To District Deputy

<b>Section A</b>	To be completed by Grand Knight & Financial Secretary <i>(Financial Secretary, please complete section on page 2)</i>
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District Deputy  
Use Only



Month: .....

Council Name: ..... Number: .....

## MEETINGS

### General Meeting Attendance Point Calculation:

Number of members present \_\_\_\_ ÷ total membership \_\_\_\_ = . \_\_\_\_ X10 = \_\_\_\_ X5 =           
Total Points

### Executive Meeting Executive Members :

**Attendance Point Calculation:** 15 less \_\_\_\_ (number of absent executive members) =           
Total Points

## REPORTS

- 10 (ten) points, once a month for **Monthly Report to District Deputy Form DD-1** in on time - (15 of following month) \_\_\_\_\_  
Date
- 50 (fifty) points, twice a year for **Semi-Annual Council Audit—Report Form #1295** in on time - (Feb.15 & Aug. 15) \_\_\_\_\_  
Date
- 25 (twenty-five) points, once a year for **Report of Officers Form #185** in on time - (July1st) \_\_\_\_\_  
Date
- 25 (twenty-five) points, once a year for **Service Program Personnel Report Form #365** in on time - (Aug. 1st) \_\_\_\_\_  
Date
- 25 (twenty-five) points, once a year for publishing **Council Roster** - (report during month of release) \_\_\_\_\_  
Date
- 25 (twenty-five) points, once a year for **Annual Survey of Fraternal Activity Form #1728** in on time - (Jan. 31st) \_\_\_\_\_  
Date

## STATE & DISTRICT MEETINGS

- 5 (five) points, per member for attending **1st District Deputy Meeting** - (maximum of 5 members - 25 points) \_\_\_\_\_  
Date
- 10 (ten) points, per member for attending **Fall Seminar** - (maximum of 5 members - 50 points) \_\_\_\_\_  
Date
- 10 (ten) points, per member for attending **Installation of Officers** - (maximum of 15 members - 150 points) \_\_\_\_\_  
Date
- 5 (five) points, per member for attending **2nd District Deputy Meeting** - (maximum of 5 members - 25 points) \_\_\_\_\_  
Date

**SECTION "A" TOTAL >**

**Please submit this report to your District Deputy on or before the 15th of the following month.**

*(June, July and August Reports to be submitted before September 15th.)*

**Please submit original report and make photo copies for your Council files.**

**Section B**

**New Activity**

To be completed by Grand Knight & Program Chairman

Section "B"- is used to report new activities, or annual event that requires a group organization for Church, Community, Council, Youth, Family Activities, and Pro-Life. (use one line for each activity.) 10 (ten) points are to be allocated for each new activity only—not for the meeting preceding this activity.

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- 6.....

**Special "B"** 100 (one-hundred) points once a year, plus 50 (fifty) points twice a year for a maximum of 200 (two-hundred) points for special efforts, events, projects, etc., allocated at the discretion of the District Deputy or State Deputy.

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- 2.....
- 3.....


**SECTION "B"TOTAL >**

**Section "A"TOTAL >**

**Section "B"TOTAL >**

**Section "C"TOTAL >**

**SUB TOTAL >**

**MEMBERSHIP TOTAL >**

**TOTAL >**

**MEMBERSHIP**

10 (ten) points for each New Member & Reinstatements.

New Member & Reinstatements..... \_\_\_\_\_

Less 10 (ten) points for each suspension..... \_\_\_\_\_

**TOTAL MEMBERSHIP** Gain/Loss \_\_\_\_\_ (points)

Section "C"- is used to report continuous activities which are a regular part of Council Program and do not necessarily require participation of many member for Church, Community, Council, Youth, Family and Pro-Life Activities. (use one line for each activity.) Points are being allocated for each new activity only—not for the meeting preceding this activity.

Church "C" 10 (ten) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Christian Formation Classes, Ushers, Marriage Courses, Club etc. (Maximum of 10 (ten) points per activity per month.)

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Community "C" 5 (five) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Human Rights Program, Transportation of Elderly to Mass etc. (Maximum of 10 (ten) points per activity per month.)

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Council "C" 5 (five) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: Council Bulletin, Baseball League, Glee Club etc. (Maximum of 5 (five) points per activity per month.)

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Vertical column of 24 empty boxes for recording points.

**Section C**

**Continuous Activity Continued**

To be completed by Grand Knight & Program Chairman

**Youth "C"** 10 (ten) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: *Organized Sports, Bowling League, Monthly Activities for Altar Servers* etc. **(Maximum of 10 (ten) points per activity per month.)**

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**Family "C"** 5 (five) points each for a continuous activity where the whole family is invited. **(Maximum of 5 (five) points per activity per month.)**

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- 8.....


**Pro-Life "C"** 5 (five) points each once a month for a continuous project which is a regular part of Council Program and does not necessarily require the participation of many members, such as: *Anti Abortion Campaign, Pro-Life Activities*, etc. **(Maximum of 5 (five) points per activity per month.)**

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- 8.....


<b>SECTION "C" TOTAL &gt;</b>	
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